

**RACINE COUNTY  
PLANNING & DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

14200 Washington Avenue  
Sturtevant, WI 53177

phone: (262) 886-8470 fax: (262) 886-8488  
www.racineco.com

June 1, 2004

David Torgler, City Administrator  
City of Burlington  
300 N. Pine Street  
Burlington, WI 53105

Beverly R. Gill, City Clerk  
City of Burlington  
300 N. Pine Street  
Burlington, WI 53401

**SUBJECT: Smart Growth Multi-Jurisdictional Grant Application Letter of Intent**

Dear Municipal Official:

As you may already know, Racine County is working towards preparation of a multi-jurisdictional grant application for the state mandated Smart Growth Plan. The grant application must be submitted to the Wisconsin Department of Administration no later than November 1, 2004. Before we may complete a grant application, we need to know which municipalities are interested in partnering with Racine County in this endeavor. The amount of grant monies for which we may apply directly correlates to the number of municipalities choosing to partner together. If all municipalities in Racine County join together in this effort, the possibility exists for receiving full funding from the State of Wisconsin for this project. This is very good news during these difficult budget times.

Please allow me to dispel a rumor regarding ACT 233, which has recently been signed by Governor Jim Doyle. ACT 233 does not eliminate the requirement for preparing a Smart Growth Plan. It does, however, clarify the responsibility of the regional planning commissions in the planning process. The regional planning commissions act in an advisory capacity in the planning effort. The Smart Growth Law still requires that all nine plan elements be prepared and adopted by local municipalities by January 1, 2010.

Racine County would like to present you with the opportunity of joining us as a partner in the Smart Growth grant application process. If you choose to do so, please send me a letter of intent indicating your community's desire to join the Smart Growth planning process for purposes of the joint grant application. **Please indicate your desire to join us in the grant application process no later than July 1, 2004.** A copy of the proposed grant application timeline is enclosed for your reference.

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If you have any questions, please do not hesitate to contact this office. We look forward to accomplishing this undertaking in partnership with your municipality. Thank you in advance for your prompt reply.

Yours truly,

A handwritten signature in cursive script that reads "Julie A. Anderson".

Julie A. Anderson  
Planning & Development Director

JAA/ni

enclosure

c: file



## ***A Racine County Planning Partnership: The Next Steps***

- **By July 1:** Cities, villages, towns notify Racine County of preliminary intent to join partnership
- **July-August:** Work group develops the following documents
  - Formal work program (work elements, schedule, cost, committee structure)
  - Cooperative agreement (roles and responsibilities of each partner)
  - Resolution (formally commits local government to partnership)
- **September-October:** Work group oversees the following
  - Preparation of grant application
  - Adoption of resolution and approval of agreement by local partners
  - County Board and County Executive approval of grant application
- **November 1:** File State grant application



## ***For More Information***

**On the Web:** [www.sewrpc.org/smartgrowth](http://www.sewrpc.org/smartgrowth)

### **SEWRPC Contact Information:**

**Telephone:** (262) 547-6721  
**Fax:** (262) 547-1103  
**Email:** [pevenson@sewrpc.org](mailto:pevenson@sewrpc.org)

### **Racine County Contact Information:**

**Telephone:** (262) 886-8470  
**Fax:** (262) 886-8488  
**Email:** [julie.anderson@goracine.org](mailto:julie.anderson@goracine.org)